



Date: _____

Customer: _____ Planner: _____

Location: _____ Work Order # _____

NOTE: Developer/Contractor shall be responsible for all KUA service requirements. You can also find this form on the internet at www.kua.com. Select Utility Services/Electric Service Requirements.

Recently you contacted the Distribution Engineering Division at KUA regarding the installation of electric service to your property. Below is a summary of KUA's basic requirements in order to accomplish this installation. It may be necessary for the Owner/Developer to enter into a Line Extension Contract with KUA under our electric line extension policy. The line extension estimate is only valid up to one (1) year.

The customer will be required to provide KUA with the following **checked items**:

- AutoCAD drawing file (.DWG) of geometric site plan only via disk or e-mail to ktorres@kua.com. Must include all necessary referenced files (xref).**
- Preliminary plat in a final plat format for subdivisions including road names (preliminary plat must match drawing supplied via e-mail).**
- Construction plans for multi-family or commercial buildings with detailed geometric site plan including road names (must match drawing supplied via disk or e-mail). Hard copy only.**
- Commercial electrical riser diagram. Hard copy only.**
- Commercial Load Information Sheets: Required for proper transformer sizing.**
- Water and sewer plans or other associated utility plans. Hard copy only.**
- Plats/plans are required to design the construction of the electric lines, transformers, etc., specific to your project. The provided plat/plan must show utility easements as requested by KUA. The customer will be required to provide KUA with a final recorded plat including required utility easements prior to any meters being set. (Exception: Model homes in a city subdivision.) All other easements must be submitted to KUA for recording before KUA facilities are installed.**
- Underground conduit is required.** The developer shall install all conduit as per KUA's specifications. Before closing the excavation, the developer will request inspection by KUA, whose representative shall be the sole judge of the adequacy of the installation. The conduit inspector can be reached at (407) 933-7777, extension 3120.



- **Final Grade Release** form is required.

- Prior to actual need for temporary or permanent power, the person responsible for paying the utility bills must make application for **Residential or Commercial Service**, including a utility deposit, through the KUA Customer Service & Marketing Department. A **minimum of 3 working days** is required between the time service application is made and service is actually made "hot".
 - Service cannot be activated until the meter socket has a permanently engraved or embossed label attached to it with screws or rivets only, and a final electrical inspection has been completed by the City or County Inspector and called in to the KUA Engineering & Operations Line Operations Division.
 - All commercial services rated 50 through 200 amps inclusive shall incorporate a lever type bypass device, **except when using K-base sockets**. Services for irrigation, ticket booths, and small illuminated signs do not require a bypass.
 - For 480 or 480/277 Volt services, a non-fused disconnect is required to be installed before the meter.
 - All service trough entrances must be securable and accessible to KUA personnel and must be UL listed.

If you have any questions, please contact your planner or Keila Torres at (407) 933-7777, ext. 1200.

Received by: _____ (Owner/Developer) Date: _____