

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY,  
AUGUST 3, 2011 AT 3:30 PM, BRINSON BOARD ROOM, ADMINISTRATION  
BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Chairman Fred Cumbie, Director Reginald Hardee, Director George Gant, Mayor Jim Swan, General Counsel Grant Lacerte, General Manager James Welsh, and Recording Secretary Leticia Rivera. Director Kasper was not present. Director Kathleen Thacker participated telephonically.

A. MEETING CALLED TO ORDER

Chairman Cumbie called the meeting to order @ 3:30 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board and staff recited the pledge of allegiance.

C. AWARDS AND PRESENTATIONS

1. DEGREE RECOGNITION – CLARIMAR DIAZ, LEAD COLLECTIONS  
CUSTOMER SERVICE REPRESENTATIVE, BUSINESS ADMINISTRATION  
IN ACCOUNTING

Mr. Welsh recognized Clarimar for her accomplishment in receiving her college degree.

2. 5-YEAR SERVICE AWARD – ALISA DALTON, SUPERVISOR, CUSTOMER  
SERVICE
3. 15-YEAR SERVICE AWARD – PAUL FIELITZ, LINEMAN FIRST CLASS,  
ENGINEERING & OPERATIONS

Mr. Welsh thanked and congratulated Alisa and Paul for their continued hard work and dedication.

4. EMPLOYEE OF THE MONTH FOR AUGUST – ROBERT TREASURE,  
SUBSTATION ELECTRICIAN, ENGINEERING & OPERATIONS

Mr. Welsh congratulated Robert for being selected employee of the month for August 2011.

D. HEAR THE AUDIENCE

Chairman Cumbie asked if anyone from the public would like to address the board on an item not agended; hearing none the Board moved to the next item.

E. CONSENT AGENDA

**ACTION: Director Gant made a motion, seconded by Director Hardee to approve items 1, 2 and 3 on the consent agenda.**

**MOTION PASSED 4 – 0**

1. APPROVAL OF MINUTES FOR JUNE 29, 2011 (JULY REGULAR  
MEETING)
2. APPROVAL OF CONTRACT FOR ASSIGNMENT AND CONSENT TO  
ASSIGNMENT REAUTHORIZATION

**Recommendation: Approve the revised contract for assignment and consent to assignment that assigns KUA's interest in the GE CSAs to FMPA.**

3. IFB#011-11 42FT BUCKET TRUCK

**Recommendation: Award of bid IFB # 011-11 to Altec, Inc, for the amount of \$163,757.**

F. PUBLIC HEARING – None

G. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION) – None

H. OLD BUSINESS - None

I. NEW BUSINESS

1. CITY COMMISSION REQUEST FOR INCREASE IN TRANSFER OF MILLAGE RATE

Mr. Welsh advised that the City Commission is requesting that the KUA Board of Directors consider increasing the transfer millage rate from 6.24 to 6.91 mills. This increase would enable the City to maintain its current level of public services to the community.

Mr. Welsh advised that it would be \$0.67 cents per thousand Kwh. If the board supports the City Commission the motion being recommended is two parts 1) approve the increase of the transfer millage rate and 2) amend Resolution No. 11-05 for the FY 2012 Budget to reflect the millage rate increase.

**ACTION: Director Gant made a motion, seconded by Director Hardee to approve the increase of the transfer millage rate to 6.91 mills and amend Resolution No. 11-05 for the FY2012 budget to reflect the millage rate increase.**

**Motion carried 4 - 0**

J. STAFF REPORTS

1. SEMI-ANNUAL REPORT FOR CUSTOMER SERVICE

Mr. Welsh advised that Commissioner Gemskie requested that the KUA bill line items be reviewed during tonight's board meeting. Susan Postans, vice president of customer service provided a brief review of the KUA bill.

Director Hardee thanked and recognized KUA staff for the more detailed presentations during the customer service gatherings.

Mayor Swan advised that due to the great efficiency and also the decline of fuel cost a fuel adjustment credit has been on his bill. Mayor Swan added that KUA has the second lowest rates.

Director Hardee asked when customers will be able to print their bill off line. Jef Gray, vice president of information technology advised that EBill should be operational within three months.

Director Cumbie asked if KUA charges when a customer voluntarily disconnects service. Mrs. Postans advised no.

Susan Postans, vice president of customer service provided an overview of the customer service department.

Director Gant asked if customers can still get envelopes since KUA stopped mailing them. Ms. Postans advised that customers who use the lock box as their payment method have had their accounts flagged to include envelopes. Director Hardee applauded staff for their cost savings with this and still have the ability to accommodate those customers who use the drop box for their payments

K. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, vice president and general counsel introduced Shirleen Miller the new paralegal and compliance aide. Mr. Lacerte thanked Director Hardee for his efforts at the policy maker's council meeting. Mr. Lacerte provided the board with legal updates.

Director Hardee thanked staff for their support at the policy maker's council meeting.

Mayor Swan thanked the Board for their help with the millage rate increase issue.

Director Thacker thanked staff for assisting with her being able to participate via telephone.

At 4:08 pm the Board took a break. Mayor Swan left the meeting.

At 4:16 pm the meeting resumed.

L. MANAGEMENT REVIEW

Mr. Welsh gave an overview of the management review process. A total of 10 goals were established for KUA's General Manager and KUA as a whole.

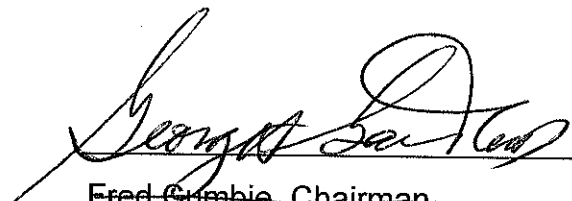
Each of the board members rated Mr. Welsh for each of the 10 goals that they had established for him. The weighted average resulted in a 5.65% increase. Mr. Welsh thanked the Board for their time and consideration.

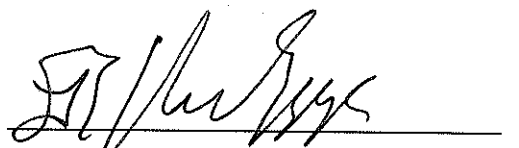
**ACTION: Director Thacker made a motion, seconded by Director Hardee to approve a 5.65% salary increase.**

**MOTION CARRIED 4 - 0**

M. ADJOURNMENT

Chairman Cumbie adjourned the meeting at 4:42 pm.

  
~~Fred Cumbie, Chairman~~  
Dr. Gant, Acting Secy

  
~~Reginald Hardee, Secretary~~  
Acting Chair