

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY TO BE HELD  
WEDNESDAY, JANUARY 27, 2010 AT 3:30 PM, BRINSON BOARD ROOM,  
ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE,  
FLORIDA

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Present were Chairperson Nancy Gemskie, Vice Chairman Fred Cumbie, Director James Kasper, Director Reginald Hardee, Director George Gant, Mayor Jim Swan; General Counsel Grant Lacerte, General Manager James Welsh and Recording Secretary Leticia Rivera.

A. MEETING CALLED TO ORDER

Chairperson Gemskie called the meeting to order @ 3:30 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board and staff recited the Pledge of Allegiance.

Chair Gemskie requested that staff and the audience silence their cell phones and any electrical devices for the remainder of the meeting.

C. AWARDS AND PRESENTATIONS

1. 5-YEAR SERVICE AWARD – CHRIS BLAIR, UTILITY BILLING REPRESENTATIVE I, CUSTOMER SERVICE
2. 5-YEAR SERVICE AWARD – JOHN MAIN, HELP DESK SUPPORT SPECIALIST, INFORMATION TECHNOLOGY
3. 5-YEAR SERVICE AWARD – JORGE URREA, METER READER, CUSTOMER SERVICE
4. 10-YEAR SERVICE AWARD – STEPHEN MCLAUGHERTY, POWER PLANT MECHANIC/OPERATOR, POWER SUPPLY
5. 15-YEAR SERVICE AWARD - ANTHONY DARNELL, CERTIFIED SYSTEM OPERATOR, SYSTEM COMPLIANCE & OPERATIONS
6. 15-YEAR SERVICE AWARD – PAUL THERRIault, LINEMAN FIRST CLASS, ENGINEERING & OPERATIONS

Mr. Welsh recognized and thanked each employee named above for their dedicated years of service to KUA.

7. 25-YEAR SERVICE AWARD – KEN BEVILLE, MANAGER OF GIS, ENGINEERING & OPERATIONS

Mr. Welsh congratulated and thanked Ken for his years of dedication and service. Ken's parents were in the audience and Mr. Welsh thanked them as well for all they have done in the community.

8. EMPLOYEE OF THE MONTH FOR FEBRUARY – ENRIQUE CANDELARIA, POWER PLANT MECHANIC/OPERATOR, POWER SUPPLY

Mr. Welsh and the Board congratulated Enrique on being chosen employee of the month for February 2010.

D. HEAR THE AUDIENCE - None

E. CONSENT AGENDA

**ACTION: Director Kasper made a motion, seconded by Director Hardee to approve items 1- 4 on the consent agenda.**

**MOTION PASSED 5 – 0**

1. APPROVAL OF MINUTES FOR JANUARY 6, 2010 REGULAR MEETING
2. FESTIVAL OF RHYTHM & BLUES SPONSORSHIP

Recommendation: Staff recommends approval of a \$10,000 sponsorship for the 2010 Festival of Rhythm & Blues.

3. ENGINEERING SERVICES - CLAY STREET RELAY UPGRADE PROJECT

Recommendation: Authorize Black & Veatch engineering services in the not to exceed amount of \$242,400 for Project B10E01.

4. ENGINEERING SERVICES – LAKE CECILE RELAY UPGRADE PROJECT

Recommendation: Authorize Black & Veatch engineering services in the not to exceed amount of \$78,000 for Project B09F04.

F. PUBLIC HEARING – None

G. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION) – None

H. OLD BUSINESS – None

I. NEW BUSINESS

1. SUPPLEMENTAL SOFTWARE AGREEMENT WITH ADVANCED UTILITY SOFTWARE

Jef Gray, Vice President of Information Technology reviewed the details of the supplemental software agreement with Advanced.

Dr. Gant inquired how much additional licenses cost. Mr. Gray advised that 85 licenses is the cap for unlimited users; so if KUA uses 150 licenses, KUA will only pay for 85.

Mr. Lacerte informed the Board that minor changes were made to the agenda item that do not impact the contract at all.

**ACTION: Director Hardee made a motion, seconded by Director Cumbie to authorize the President and General Manager to execute the Supplemental Software Agreement.**

**MOTION PASSED 5 – 0**

Director Cumbie and Chair Gemskie both commented on what a great job staff has done on negotiating the contract.

2. GOOD NEIGHBOR FUND ENHANCEMENT

Susan Postans, Vice President of Customer Service advised the Board that due to the recent cold weather and economic difficulties, KUA staff has developed a plan to expand the current Good Neighbor Fund. Under the proposed plan, KUA would temporarily double its matching contribution to the Good Neighbor Fund from February 1, 2010 until March 31, 2010.

Chair Gemskie suggested bringing this item back next month to review and advise if this requires to be extended another month.

**ACTION:** Director Hardee made a motion, seconded by Director Kasper the increase of \$1 for every dollar contributed to the Good Neighbor Fund between February 1, 2010 – March 31, 2010, resulting in a \$2 KUA matching contribution.

**MOTION PASSED 5 – 0**

**J. STAFF REPORTS**

**1. SEMI ANNUAL CUSTOMER SERVICE DEPARTMENTAL HIGHLIGHTS**

Susan Postans, Vice President of Customer Service reviewed with the Board the conversion process to CIS Version 3. Chair Gemskie commented the process was well thought out and an exemplary job has been done.

**2. SYSTEM PERFORMANCE DURING RECENT COLD TEMPERATURES**

Ken Davis, Vice President of Engineering & Operations provided an overview of the system during the recent cold weather from January 3 – 13, 2010. Mr. Davis advised there were a few weather related outages.

Director Kasper inquired of the time estimation during an outage on average during this time period. Mr. Davis advised from 60 – 63 minutes.

**K. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS**

Grant Lacerte, Vice President & General Counsel provided a detailed review of all open and ongoing cases and two bills of enormous concern.

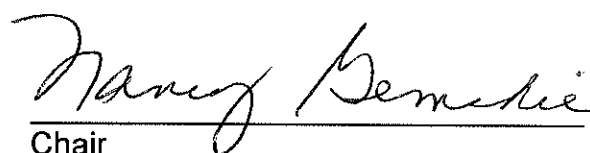
Mr. Welsh informed the Board of the next board meeting and of upcoming events.

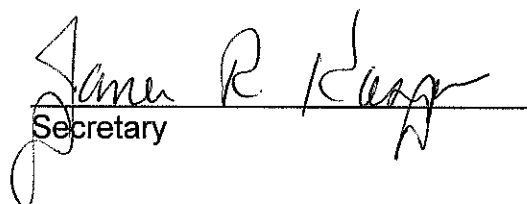
Dr. Gant advised that the recommendation for the two engineering items under the consent section of this agenda be reworded to state, “not to exceed” said dollar amount.

Director Kasper and Chair Gemskie complimented Mr. Welsh on his Leadership Presentation and also complimented executive staff for attending the meeting; it shows support of their General Manager.

**L. ADJOURNMENT**

Chairperson Gemskie adjourned the meeting at 4:37 pm.

  
Chair

  
Secretary